



## **MPHA EXECUTIVE MEETING MINUTES – July 16, 2023**

**Meeting called at 5:10pm**

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**Attendees:** Tamey McAllister, Scot Hughson, Tina Bourcier, Marcie Hughson, Ashley Taylor, Krista MacNeil

**Regrets:** Roxanne Romaniuk

### **Topics Covered**

#### **Coaches Meeting**

The following topics were discussed and are to be brought forward at upcoming coaches meeting (date TBA)

- Two Deep Policy- regarding travel/ accommodations etc.
- Team Snap rules and policies for teams – ie. Messages regarding late arrival or absenteeism must be communicated directly to coaches and not on group chats etc.
- Creation of an attendance log, players can be responsible for signing in when they arrive for games and practices.
- Discuss expectations for the year, communication, tournaments, league play, dryland etc.
- Individual team bank accounts with the creation of a Treasurer/ Money Manager for each team
- Team staff certifications and requirements to be brought up to date.

#### **Executive Duties**

Changes to our MPHA constitution were voted on during the AGM and will need to be updated accordingly.

Our current MPHA policies also require review and updating. Tamey will provide a list of updates to discuss at our next meeting.

For ease and convenience, it was decided that both Marcie and Ashley will continue as signing authorities for the upcoming season. Motioned by Scot and seconded by Ashley, and unanimously approved.

Ashley will be enrolling in the upcoming HCR course in August in preparation for her role as Registrar.

A letter of commitment will be sent to the township and Krista will contact the arena regarding ice times for all 3 teams.



### **Vacant Positions**

The position of Referee Manager remains vacant, Tamey will reach out to one of the U13 parents to see if they would be interested in filling this role.

The vacant position of Development Director was also discussed and has been tabled at this time.

### **New Business**

Coaching staff compensation was discussed, various scenarios were brought up, but more consideration is required before a decision can be made. The topic has been tabled at this time.

Bringing on new coaching staff was also reviewed. It was decided that any additional staff would require references before a decision could be made.

With the creation of the individual team bank accounts, it was decided that each team will be responsible for paying their own referees and timekeepers. Teams will be provided with funding for all home games and up to 3 exhibition games. Each team will be given \$1500 upfront, additional funds will be distributed as required. Teams will be required to submit receipts and documentation when requesting additional funds. Motioned by Marcie, seconded by Ashley with all in favour.

A request for memorial helmet stickers was brought forward for the U18 team and was unanimously approved.

Scott had requested to purchase ball caps for his team. After discussion the executive has decided to go ahead with a bulk order of 100 ball caps with our new Manitoulin Panthers logo. Motioned by Ashely, seconded by Tina and unanimously approved.

Marcie will look into placing the order to coincide with the new jersey reveal.

**Next meeting: TBA**

**Meeting adjourned: 7:30 pm**